

1. Turn dial left (ccw) stopping on \_\_\_\_\_ the 4<sup>th</sup> time it aligns with the opening index (at 12 o'clock).
2. Turn dial right (cw) stopping on \_\_\_\_\_ the 3<sup>rd</sup> time it aligns with the opening index.
3. Turn dial left (ccw) stopping on \_\_\_\_\_ the 2<sup>nd</sup> time it aligns with the opening index.
4. Turn dial right (cw) until dial stops (85-95), now turn handle.

Note: Do not count turns!  
Count how many times the desired number comes by.

## **CONFIDENTIAL**

### **COMBINATION LOCK OPERATING INSTRUCTIONS**

**NOTE:** Your safe has been shipped to you with the lock in the open position. Do not try to operate the lock until you have read and understand these instructions.

#### **IMPORTANT INFORMATION**

The lock on your safe has been set with a randomly selected combination at the time of manufacture. Keep this combination sheet in a secure place other than inside your safe as a permanent record of both your combination and serial number. Compare the serial number written on this sheet with the serial number on the safe. **IF THE NUMBERS DO NOT MATCH, DO NOT PROCEED WITH THESE INSTRUCTIONS.** Contact your dealer immediately.

SAFE SERIAL NUMBER:                      S/N

#### **INITIAL LOCK TEST**

To open your safe, turn the dial to the right (clockwise) until the dial stops at 87, then turn the safe handle clockwise until it stops turning. If your safe is equipped with a keyed dial you will need to unlock the dial before being able to turn it. Pull the door open as far as it will go ( about ninety degrees) and extend the chrome locking pins by turning the safe handled counterclockwise until it stops. Carefully follow the opening instructions below. **NOTE:** without the door fully open or fully closed your dial will not turn past zero.

#### **OPENING INSTRUCTIONS**

The lock requires accurate alignment with the opening index, which is located at twelve 0'clock on the dial ring. Turn the dial slowly and steadily while entering your combination to avoid dialing past the numbers. If you go past a number when you meant to stop - even if by half a number - the entire sequence must be re-dialed. Never spin the dial rapidly back and forth as this may cause damage to the lock.

To unlock your safe follow the five steps below. **NOTE:** You should not count the number of complete revolutions in each step, but the number of times each number passes the opening index.

1. Turn the dial to the **LEFT** (counterclockwise) stopping on \_\_\_\_\_ the fourth time this number aligns with the opening index.
2. Turn the dial to the **RIGHT** (clockwise) stopping on \_\_\_\_\_ the third time this number aligns with the opening index.
3. Turn the dial to the **LEFT** (counterclockwise) stopping on \_\_\_\_\_. The second time this number aligns with the opening index.
4. Turn the dial **RIGHT** (clockwise) until the dial **stops** at or on **87 or 95**. You will feel some resistance and keep turning until the dial completely stops.
5. Turn the safe handle clockwise to retract the locking pins.

When locking your safe, the combination dial must be turned at least four revolutions counterclockwise to completely scramble the combination. If using keyed dial, you may lock the dial in place by turning the dial to zero and turning the key. **Caution:** Locking the dial without scrambling the combination does not fully secure your safe!